



IEEE Conference – BOOKING FORM

Oaks on Market/Oaks on Collins

Melbourne VIC 3000

Booking Name: _____

Address: _____

Phone: _____ Mobile: _____

Email: _____

Arrival: _____ Departure: _____

Please indicate the number of rooms & bedding configuration required

Table with columns: Property, Room Type, Bedding Options, Rate Per Room, No. of Rooms Required, No. Persons. Includes rows for Oaks on Collins Studio Exec, Oaks on Market Studio, One Bedroom, and Two Bedroom.

Additional Bed Required (max 1 per room) at \$37 per night Yes (If this option is chosen, it will be automatically added to the total room rate based on number of booking nights)

Breakfast Required at \$15.00 per person Yes (If this option is chosen, it will be automatically added to the total room rate based on number of booking nights and number of persons). This is special pre-booked rate which might be different from the restaurant's actual price.

Special Requests: (Please note that whilst we attempt to satisfy all requests, we are unable to guarantee prior to arrival)

TERMS & CONDITIONS

Rates are subject to availability, a minimum 2 night stay and valid 14th September – 22nd September 2013 inclusive ONLY – Subject to Availability. Credit Card Details are required at the time of booking to secure a reservation. BOOKINGS ARE NOT CONFIRMED UNTIL A CONFIRMATION HAS BEEN RECEIVED FROM OAKS ON MARKET/COLLINS.

CREDIT CARD section containing payment details, card type selection (VISA, MCARD, AMEX, DINERS), card number input, expiry date, name on card, signature, and booking conditions.