



2015 IEEE
International Symposium
on
Antennas and Propagation
and
North American
Radio Science Meeting

July 19 – 25 2015
Vancouver, BC, Canada

Dear Sponsors and Exhibitors:

On behalf of the IEEE Antennas & Propagation Society, I cordially invite you to take part in the 2015 IEEE International Symposium on Antennas and Propagation and USNC-URSI Radio Science Meeting, July 19-25, 2015, being held at the Westin Bayshore Hotel, located in the beautiful Coal Harbour section of Vancouver. The 2015 APS-USNC-URSI Symposium is the premier international forum for the exchange of information on state-of-the-art research in antennas, electromagnetic wave propagation, radio science, and electromagnetic engineering. This year's meeting has received a record number of submissions representing 60 different countries. This symposium and meeting are co-sponsored by the IEEE Antennas and Propagation Society (AP-S) and U. S. Committee of the International Union of Radio Science (USNC-URSI). The symposium generally attracts over 1,500 attendees from around the world. Companies have historically attended the symposium in large numbers, and as an exhibitor, many opt to increase their exposure by adding a sponsorship package, as shown on page five below.

We are looking forward to seeing you at the 2015 APS-USNC-URSI Symposium in Vancouver, British Columbia, Canada.

Benefits for Symposium Attendees:

- o Top-rated, peer-reviewed technical paper sessions
- o Special and invited paper sessions of topical interest
- o Short courses for additional educational opportunities
- o Exhibitors showcasing their latest products and services
- o Fun, imaginative, and entertaining social events
- o World-class resort hotel as the symposium venue

Benefits for Symposium Exhibitors:

- o Promotion, promotion, promotion! Thousands of symposium brochures will be distributed at various international shows
- o www.2015apsursi.org is easily navigated, current, and searchable
- o www.2015apsursi.org will link to your website
- o Recognition on the APS-USNC-URSI 2015 Smart Phone App
- o Solid technical program to draw attendees from around the world
- o An exhibitor committee staffed with experienced exhibiting, sales, and marketing professionals
- o Vancouver is consistently named as one of the top five cities worldwide

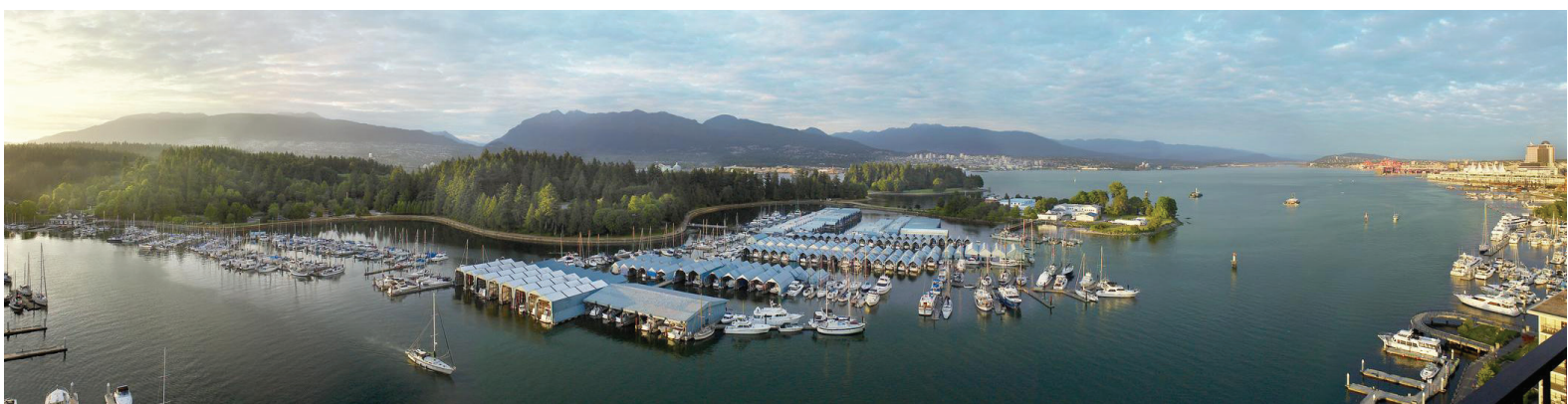


EXHIBIT SCHEDULE

Event Service Contractor Move-in:
Sunday, July 19, 2015, 08:00 to 12:00

Exhibitor Move-in:
Sunday, July 19, 2015, 13:00 to 18:00

Exhibit Floor Opens:
Monday, July 20, 2015, 09:00 to 17:00
Tuesday, July 21, 2015, 09:00 to 17:00
Wednesday, July 22, 2015, 09:00 to 17:00

Exhibitor Move-out:
Wednesday, July 22, 2015, 17:00 to 21:00

Event Service Contractor Move-out:
Wednesday, July 22, 2015, 21:00 to 00:00



If you have any questions please contact Christopher Garza, CMS, Inc., Exhibits Manager, cgarza@cmsworldwide.com or via telephone at +1-979-846-6800.

Important Dates and Information:

DATES FOR EXHIBIT DISCOUNTS AND ALLOCATION:

Last date to order exhibit space at discounted rate of \$3,300 USD: March 31, 2015
Rate for exhibit space after March 31, 2015: \$3,750.00 USD

DATES FOR SENDING AD FILE MATERIAL:

Deadline for sponsor/exhibitor ad material for symposium printed program: May 1, 2015
Date for delegate bag promotional item insert: June 5, 2015 (May be removed)

EXHIBIT EQUIPMENT INCLUDED WITH BOOTH SPACE RENTAL FEE:

6'D X10'W pipe and drapery back wall with 8' high back wall and 3' high side rail drapery
One (1) 6'L X 2'W draped table with two (2) side chairs
One (1) 7" x 44" company identification header sign
One (1) wastebasket

2015 APS-URSI EXHIBITION CONTACT INFORMATION:

Exhibits Chairpersons:

Janet O'Neil, ETS Lindgren, Email: janet.o'neil@ets-lindgren.com
Daniël Janse van Rensburg, Near Field Systems, Email: drensborg@nearfield.com

Exhibits Manager:

Christopher Garza, CMS, Inc. Email: cgarza@cmsworldwide.com

Conference Managers:

Ms. Billene Cannon, CMS, Inc. Email: billene@cmsworldwide.com
Nancy Sutta Berns, CMS, Inc. Email: nancy@cmsworldwide.com

General Conference Chairpersons:

Lot Shafai, University of Manitoba, Email: lot.shafai@umanitoba.ca
Dave Michelson, University of British Columbia, Email: davem@ece.ubc.ca
Rodney Vaughan, Simon Fraser University, Email: rodney_vaughan@sfu.ca

SUMMARY OF 2015 EXHIBIT SPECIFICATIONS

Exhibit Space (\$3,300 USD):

- One standard (6'D x10'W) exhibition space
- Registration fee waived for two (2) exhibition representatives (value of \$1780 USD)
- Recognition on the symposium website featuring linked exhibitor name and logo
- Recognition in the symposium program with exhibitor name and company logo
- Printed booth sign with name of company
- Rear pipe and drape
- Side pipe and drape
- One (1) draped table with two (2) side chairs
- One (1) wastebasket
- Customized options (additional fees may apply)

Please visit the website at www.2015apsursi.org to book your hotel rooms at the Westin Bayshore Vancouver hotel located at 1601 Bayshore Drive, Vancouver, BC, V6G 2V4, Canada, or via telephone at +1-604-682-3377

Exhibit space applications and sponsorship commitments may be completed online at the symposium website www.2015apsursi.org.

Promotion, Advertising & Sponsorship Opportunities:

Diamond Sponsorship (\$50,000 USD; Limit 1 Diamond Sponsor):

- o Four (4) standard (6'D x10'W) exhibition spaces (value of \$13,200 USD) in the exhibit hall
- o Registration fee waived for eight (8) sponsor company representatives (value of \$7,120 USD)
- o Recognition in conference program (full page)
- o Recognition in the Awards Banquet program
- o Recognition during the symposium Awards Banquet
- o Recognition on the symposium website, featuring linked sponsor name and company logo
- o Recognition on the APS-URSI 2015 Smart Phone App

Platinum Sponsorship (\$20,000 USD; Limit 1 Platinum Sponsor):

- o Two (2) standard (6'D x10'W) exhibition spaces (value of \$6,600 USD) in the exhibit hall
- o Registration fee waived for six (6) sponsor company representatives (value of \$5,340 USD)
- o Recognition in conference program (half-page)
- o Recognition in the Awards Banquet program
- o Recognition during the symposium Awards Banquet
- o Recognition on the symposium website, featuring linked sponsor name and company logo
- o Recognition on the APS-URSI 2015 Smart Phone App

Gold Sponsorship (\$10,000 USD):

- o Two (2) standard (6'D x10'W) exhibition spaces (value of \$6,600 USD) in the exhibit hall
- o Registration fee waived for four (4) sponsor company representatives (value of \$3,560 USD)
- o Recognition in conference program (quarter page)
- o Recognition in the Awards Banquet program
- o Recognition during the symposium Awards Banquet
- o Recognition on the symposium website, featuring linked sponsor name and company logo
- o Recognition on the APS-URSI 2015 Smart Phone App

Silver Sponsorship (\$5,000 USD):

- o One (1) standard (6'D x10'W) exhibition space (value of \$3,300 USD) in the exhibit hall
- o Registration fee waived for three (3) sponsor company representatives (value of \$2,670 USD)
- o Recognition in symposium program with sponsor name
- o Recognition during the symposium Awards Banquet
- o Recognition on the symposium website, featuring linked sponsor name and company logo
- o Recognition on the APS-URSI 2015 Smart Phone App

Bronze Sponsorship (\$2,000 USD):

- o Recognition in the symposium program with sponsor name
- o Recognition on the symposium website, featuring linked sponsor name and company logo
- o Recognition on the APS-URSI 2015 Smart Phone App

Logo on Delegate Bag (\$5,000 USD):

- o This sponsorship features your company logo on each delegate bag.

Lanyards (\$3,000 USD; Limit 1 Lanyard Sponsor):

- o Exclusive distribution of sponsor supplied lanyards (approximately 2000) with company logo and appropriate clip.

Exhibition Coffee Breaks (\$1,000 USD each):

- o Exhibition coffee breaks take place in the morning and afternoon on the exhibit floor. Sponsorships are available for each coffee break on a first come, first served basis.
- o Sponsoring company will be acknowledged on a poster board in the break area.

Awards Banquet (\$2,000 USD):

- o Your company logo will be displayed on a poster board in the banquet area, and your company will be acknowledged during the opening speech at the banquet.



For additional sponsorship information, please contact:

Ms. Janet O'Neil, ETS Lindgren or Mr. Daniël Janse van Rensburg, Nearfield Systems, Inc.

Space Application Form and Agreement for Exhibit Sponsorship Opportunities, Symposium Support Items, Advertising

Antennas & Propagation and USNC-URSI Radio Science Meeting
July 19-25, 2015, Westin Bayshore Vancouver Hotel

SYMPOSIUM BOOTH SELECTION:

Booth numbers requested (in order of preference, please list your top three booth number preferences here):

Preference for non-adjacent exhibitors

Preference for adjacent exhibitors

Booth preferences will be accommodated whenever possible and are available on a first come, first served basis. Please refer to the booth area diagram on the prospectus. We will do our best to accommodate your preferences.

SPONSORSHIP OPPORTUNITIES:

To maximize your organizations exposure at the symposium you may co-sponsor the symposium in the form of a grant, or you may co-sponsor a specific symposium function, event or promotional item purchased by the sponsor and supplied directly to the symposium. If you would like to discuss the elements and rewards of the co-sponsorship program, please refer to page 9 of the exhibitor prospectus for details and contact information.

| | | | |
|-----------------------------------|--------------|---|------------------|
| <input type="checkbox"/> Diamond | \$50,000 USD | <input type="checkbox"/> Logo on Delegate Bag | \$5,000 USD |
| <input type="checkbox"/> Platinum | \$20,000 USD | <input type="checkbox"/> Lanyards | \$3,000 USD |
| <input type="checkbox"/> Gold | \$10,000 USD | <input type="checkbox"/> Exhibition Coffee Breaks | \$1,000 USD each |
| <input type="checkbox"/> Silver | \$5,000 USD | <input type="checkbox"/> Awards Banquet | \$2,000 USD |
| <input type="checkbox"/> Bronze | \$2,000 USD | <input type="checkbox"/> Other | _____ |

Checks should be made payable to IEEE-AP-S-URSI 2015, Federal Tax ID Number 13-1656633, or you may complete the credit card information below.

Credit Card Number for Booth/Support Fees (Visa/MasterCard/American Express)

_____ Security Code _____

Exp MM / YY _____ Total Payment \$USD _____

Name on Card _____

The issuer of the card identified on this item is authorized to pay the amount shown as Total Payment. I promise to pay such total (together with any other charges due thereon) subject to and in accordance with the agreement governing the use of such card.

Billing Name _____

Billing Address _____

Signature _____

I, the duly authorized representative of the above-mentioned organization, subscribe and agree to all terms and conditions including, but not limited to the rules and regulations stated with this form for co-sponsorship, grants and exhibit space and services at the 2015 IEEE International Symposium on Antennas and Propagation and USNC-URSI Radio Science Meeting.

Print Name _____

Title _____

Signature _____

Date _____

Return this application with payment to:
IEEE-APS-USNC-URSI 2015
c/o Conference Management Services, Inc.
3833 South Texas Avenue, Suite #221
Bryan, Texas, 77802, U.S.A.
Telephone: (979) 846-6800
Fax #: (832) 426-7760

Terms and Conditions

2015 IEEE International Symposium on Antennas and Propagation and USNC/URSI Radio Science Meeting, July 19-25, 2015, Westin Bayshore Hotel, Vancouver, British Columbia, Canada

1. CHARACTER OF THE EXHIBITION: The IEEE APS/USNC/URSI and/or its designated agent reserves the right to determine the eligibility of any company, product or service and the right to restrict, prohibit or evict any Exhibitor or product which detracts from the character of the Exhibition or for any violation of the following Terms and Conditions.

2. LOCATION/DATES: The 2015 IEEE International Symposium on Antennas and Propagation and USNC/URSI Radio Science Meeting will be held July 19-25, 2015, at the Westin Bayshore Hotel, Vancouver, British Columbia, Canada

Show Hours:

Monday, July 20, 2015: 09:00 to 17:00

Tuesday, July 21, 2015: 09:00 to 17:00

Wednesday, July 22, 2015: 09:00 to 17:00

The meeting management reserves the right to make changes in the Exhibit hours. However, such changes will be made known as far in advance of the Exhibition as possible. As part of the contract with IEEE, all Exhibitors must guarantee that their booths will be staffed during all show hours.

3. INSTALLATION AND DISMANTLING: Spaces will be accessible to Exhibitors for setting up displays on Sunday, July 19, 2015, from 13:00 to 18:00. Packing and removal will be on Wednesday, July 22, 2015, from 17:00 to 21:00. Packing and removal of Exhibits prior to the close of the Exhibition is prohibited. Exhibitors shall be liable for all storage and handling charges for failure to remove Exhibits by the specified time and date.

4. BOOTH SIZE/FEE/EQUIPMENT: A full exhibit area is 6 feet x 10 feet at a cost of U.S. \$3,300.00 (by 3/31/2015) / U.S. \$3,750.00 (after 3/31/2015 and while space is available). Failure to make final payment constitutes a cancellation of this contract. See Cancellations section of the Terms and Conditions for details. Standard equipment entitlements include: organization name on provided nameplate, organization listing and 75 word description per exhibitor in the on-site directory and on the Symposium web site, list of symposium attendees

(post Symposium,) and two exhibitor registrations granting access to plenary and technical sessions as an audience member. Any additional equipment requirements may be acquired through show service vendors identified in the Service Manual.

5. **AUDIO/VISUAL:** Exhibitors are allowed to bring in their own audio visual equipment to use in their booths; however, show service personnel are not responsible for maintenance of such equipment. All A/V equipment leased through show services must be reserved in advance via the Service Manual forms.

6. **SPACE ASSIGNMENTS:** Space assignments are made by IEEE on a first-come, first-served basis, with all assignments made in the best interest of the Exhibition. The Exhibitor's booth location preference will be requested and assigned whenever possible. IEEE reserves the right to alter an Exhibitor's assigned space, if it is necessary and is in the best interest of the Exhibition. The Exhibitor will be consulted before IEEE exercises this right.

7. **SUBLETTING OF SPACE:** The Exhibitor shall not assign, sublet or apportion the whole or any part of the space assigned or have representatives, equipment or materials from other firms than his own in the exhibit space without written consent of symposium organizers. Only one company shall be considered as the Exhibitor. Any other company or unit in the space shall be considered a subsidiary or affiliate.

8. **GENERAL REGULATIONS:** Loudspeaker sound displays are prohibited. The symposium staff reserves the right to refuse any exhibit not in good taste or inconsistent with a meeting of this kind.

9. **SAFETY CONSIDERATIONS:** All exhibit and space materials must be in compliance with local fire and hazardous materials handling ordinances. Volatile oils, gases, other explosives or any substance prohibited by the city departments or authorities will not be permitted in the exhibition area. Likewise, all electrical work and wiring must be approved and installed in accordance with regulations.

Corridors leading to exit doors and all entrance and exit doors should be kept clear of obstructions at all times. No objects are to be attached to or suspended from the fire sprinklers or light fixtures on the ceiling. Under no circumstances should the fire alarm call points, fire hose reels, fire extinguishers and exits be blocked or access to them be impeded by exhibition booths, partitions, exhibits or other objects.

10. **OFFICIAL CONTRACTOR:** An official Contractor will be designated in the Service Manual to perform services for Exhibitors. No Exhibitor or representative shall contract for such services with other than the said official Contractor without the express written consent of symposium organizers, which, for reasons of security, in their sole discretion can deny such permission.

11. **ON-SITE REPRESENTATIVE:** Exhibitors shall keep an attendant in their space during all exhibit hours.

12. **SECURITY/LIABILITY:** Overnight security personnel will be present in the exhibit area. The Exhibitor assumes entire responsibility and agrees to protect, indemnify, and defend IEEE, symposium sponsors and their employees and agents, harmless against all claims, losses and damages to persons or property, governmental charges or fines, and attorney's fees arising out of or caused by exhibitor installation, removal, maintenance, occupancy or use of exhibit premises or a part thereof, excluding any such liability caused by the sole negligence of symposium organizers, its employees and agents. In addition, Exhibitors acknowledge that the show services contractors and IEEE do not maintain insurance covering exhibit property and that it is the responsibility of the Exhibitor to obtain business interruption and property damage insurance covering such losses sustained through exhibition.

13. **FACILITY DAMAGE:** Exhibitors, or their agents, must not injure or deface the walls or floors of the building, the spaces, or the equipment in the spaces. When such damage occurs, the Exhibitor is liable to the owner of the property so damaged.

14. **CANCELLATION:** If space contracted is canceled by the Exhibitor on or after May 16, 2015, or if the Exhibitor fails to occupy the space contracted, IEEE is entitled to the full amount of the space rental.
15. **AMENDMENT TO EXHIBITOR AGREEMENT:** Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the discretion of the Symposium organizers and IEEE.
16. **INABILITY TO PERFORM:** If IEEE should be prevented from holding the exposition by any cause beyond its control or if it cannot permit the Exhibitor to occupy his space due to circumstances beyond its control, IEEE will refund to the Exhibitor the amount of the rental paid and IEEE shall have no further obligation or liability to the Exhibitor.
17. **SALES PROMOTIONS AND DRAWINGS:** All promotions conducted by the Exhibitor must be free of obligation on the part of the winner and participants. All promotions and drawings must be approved by IEEE prior to the opening of the event.
18. **CO-SPONSORSHIPS AND GRANTOR ENTITLEMENTS:** Completion of the co-sponsorship and grants portion of the Application Form is a commitment to support. Full payment must be received or the contract will be considered null and void and all promotional entitlements will be withdrawn. IEEE, at its discretion, may make reasonable changes, amendments or additions to entitlements. To be included in the Symposium On-Site program, as a Diamond, Platinum, Gold, Silver, or Bronze sponsor, IEEE must receive the contributor's signed Application and applicable payment by May 2, 2015. Missed deadlines are not remunerable by IEEE.
19. **COMPLIANCE WITH TERMS AND CONDITIONS:** IEEE, at its discretion, may make reasonable changes, amendments or additions to these Terms and Conditions. Interpretations of these Terms and Conditions shall rest with show management and non-compliance can result in ejection of the offending Exhibitor or closing of the Exhibit.
20. Levy Show Services Inc. is the symposium's selected contractor for decorating and material handling services for this event.
21. North American Logistics Services, Inc. (NALSI) is the symposium's selected contractor for Advance Warehousing, Customs Brokerage, and Transportation services for this event. IEEE Antennas and Propagation Society (AP-S) & U.S. and Canadian National Committees (USNC/CNC) of the International Union of Radio Science (URSI) and North American Logistics Services, Inc.(NALSI) have officially registered the conference and exhibition with the Canada Border Services Agency (CBSA) International Events & Convention Services Program (IECSP) so special duty & tax free importation privileges and the unique "Border-to-Show" service have been granted for the show. NALSI is the authorized customs broker allowed to clear all exhibit and display materials into Canada on a temporary basis right in the exhibit area at the Westin Bayshore. NALSI's professionally licensed customs brokers & exhibit transportation specialists will be available on-site at the Westin Bayshore to assist exhibitors with all inbound & outbound customs & transportation requirements from move-in through move-out.



Christopher Garza
Conference Management Services, Inc.
3833 South Texas Avenue, Suite #221
Bryan, Texas, 77802, U.S.A.
Telephone: 979-846-6800
Facsimile: 832-426-7760
email: cgarza@cmsworldwide.com

2015 IEEE INTERNATIONAL SYMPOSIUM ON ANTENNAS & PROPAGATION & USNC-URSI NATIONAL RADIO SCIENCE MEETING

JULY 19 - 25, 2015

WESTIN BAYSHORE - GRAND BALLROOM Foyer
VANCOUVER, BC

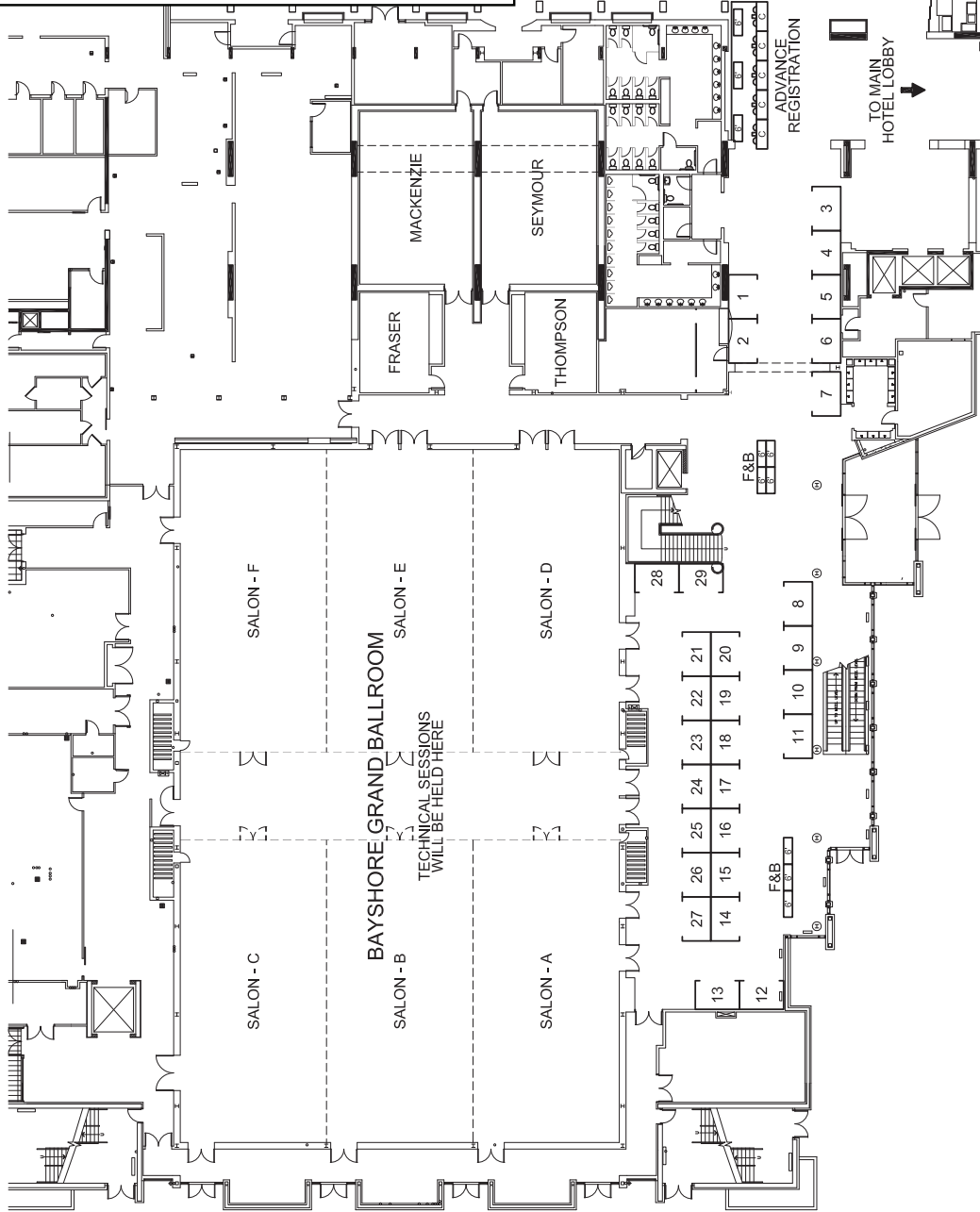


EXHIBIT SCHEDULE

Event Service Contractor Move-in:

Sunday, July 19, 2015, 08:00 to 12:00

Exhibitor Move-in:

Sunday, July 19, 2015, 13:00 to 18:00

Exhibit Floor Opens:

Monday, July 20, 2015, 09:00 to 17:00

Tuesday, July 21, 2015, 09:00 to 17:00

Wednesday, July 22, 2015, 09:00 to 17:00

Exhibitor Move-out:

Wednesday, July 22, 2015, 17:00 to 21:00

Event Service Contractor Move-out:

Wednesday, July 22, 2015, 21:00 to 00:00

DISCLAIMER: EVERY EFFORT HAS BEEN MADE TO ENSURE THE ACCURACY OF ALL INFORMATION CONTAINED HEREIN. HOWEVER, THE EXHIBITOR ASSUMES THE SOLE RESPONSIBILITY OF THE EXHIBITOR TO VERIFY ALL DIMENSIONS AND LOCATIONS. THIS INCLUDES THE LOCATIONS OF BUILDING COLUMNS, UTILITIES OR OTHER ARCHITECTURAL COMPONENTS OF THE FACILITY IF THEY ARE TO BE CONSIDERED IN THE CONSTRUCTION OR USAGE OF AN EXHIBIT.

Tel: 604 277 1726 Fax: 604 277 1736

LEVY
SHOW SERVICE
www.levyshow.com